



## **YEARLY STATUS REPORT - 2023-2024**

### **Part A**

#### **Data of the Institution**

##### **1.Name of the Institution**

**Sevadal Shikshan Sanstha's  
Sevadal Mahila Mahavidyalaya**

- Name of the Head of the institution **Prof. Mrs Nirupama S Dhoble**
- Designation **Principal**
- Does the institution function from its own campus? **Yes**

- Phone no./Alternate phone no. **2705037**
- Mobile No: **9970935565**
- Registered e-mail **sevamahilamv@gmail.com**
- Alternate e-mail **smmcollege92@gmail.com**
- Address **Sakkardara Square, Umrer Road,  
Nagpur-440024 (M.S)**
- City/Town **Nagpur**
- State/UT **Maharashtra**
- Pin Code **440024**

##### **2.Institutional status**

- Affiliated / Constitution Colleges **Affiliated Grant-in-aid and Self Finance**
- Type of Institution **Women**
- Location **Urban**

- Financial Status **Grants-in aid**
- Name of the Affiliating University **RASHTRASANT TUKADOJI MAHARAJ  
NAGPUR UNIVERSITY, NAGPUR**
- Name of the IQAC Coordinator **Dr. Ashish P Lambat**
- Phone No. **9372727927**
- Alternate phone No. **8208325691**
- Mobile **9372727927**
- IQAC e-mail address **profashishlambat@gmail.com**
- Alternate e-mail address **lambatashish@gmail.com**

**3. Website address (Web link of the AQAR  
(Previous Academic Year)**

<https://www.sevadalmahilamahavidyalaya.ac.in/pages/aqar>

**4. Whether Academic Calendar prepared during the year?**

**Yes**

- if yes, whether it is uploaded in the Institutional website Web link:

<https://www.sevadalmahilamahavidyalaya.ac.in/skins/2022/pdf/Academic%20Calendar%202023-24.PDF>

**5. Accreditation Details**

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
<b>Cycle 1</b>	<b>B++</b>	<b>80.10</b>	<b>2004</b>	<b>08/01/2004</b>	<b>07/01/2009</b>
<b>Cycle 2</b>	<b>A</b>	<b>3.01</b>	<b>2009</b>	<b>08/01/2009</b>	<b>07/01/2014</b>
<b>Cycle 3</b>	<b>A</b>	<b>3.10</b>	<b>2016</b>	<b>05/11/2016</b>	<b>04/11/2021</b>
<b>Cycle 4</b>	<b>A</b>	<b>3.14</b>	<b>2023</b>	<b>11/04/2023</b>	<b>10/04/2028</b>

**6. Date of Establishment of IQAC**

**05/08/2004**

**7. Provide the list of funds by Central / State Government**

**UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,**

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
<b>N.A</b>	<b>N.A</b>	<b>N.A</b>	<b>N.A</b>	<b>Nil</b>

**8. Whether composition of IQAC as per latest NAAC guidelines** **Yes**

- Upload latest notification of formation of IQAC [View File](#)

**9. No. of IQAC meetings held during the year** **02**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**
- If No, please upload the minutes of the meeting(s) and Action Taken Report [View File](#)

**10. Whether IQAC received funding from any of the funding agency to support its activities during the year?** **No**

- If yes, mention the amount

**11. Significant contributions made by IQAC during the current year (maximum five bullets)**

1. Proposal should be submitted to RUSA office and Dr. Mrs. K V Dubey would be deputed with Nodal officer Charge. 2. It has been decided that 3 members (01 from each faculty) should verify all documents of PBAS (ASAR) and should forward to Principal through IQAC co-ordinator before date of Placement. 3. All concerned documents of applicant should be verified from original and if they are claiming presentation marks there duty leave on record should be verified from administrative office. 4. It has been decided that the course matter or notes of the topics, which are not taught to the students, should be send on what's App to the students of science and social science faculty by the concerning teachers. 5. Preliminary examinations of the students of science and social science faculty should be conducted by the examination committee of the college. 6. It was proposed to have more no. of washrooms on each floor of the Institution. 7. It was proposed that Principal's meeting hall attached washroom would be renovated with upgraded features and fixtures. 8. It was proposed that the Gents washroom on 1st floor should be renovated with upgraded features and fixtures 9. It was decided that meeting all HOD's will be conducted in the 1st week of June 2024 to plan out admission process of the Institution.

10. It was decided that Prospectus of the college should be revised with new changes as per need before June 2024. 11. All HOD'S should be well aware of new changes in Syllabus as per NEP 2020. 12. All the old stock balance should be reported and new list of requirement should be reported 13. New requirement should be in accordance with NEP 2020 syllabi 14. New portfolio is formed to meet requirement of 10 criteria of NAAC new binary system. 15. New portfolio convenors should form there SOP and code of conduct as soon as possible

## 12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Submission RUSA-USHA Grant application	Proposal was submitted to RUSA office and Dr. Mrs. K V Dubey would be deputed with Nodal officer Charge.
Placement of Teaching Staff Under CAS	3 members (01 from each faculty) verified all documents of PBAS (ASAR) and was forward to Principal through IQAC coordinator before date of Placement and Placements of eligible Teachers were carried out
Schedule of Portfolio Meetings and their working strategy	Convenors of respective portfolio were called for meeting from 16.10.2023 to 25.10.2023 and strategies for portfolio were decided
Effective Implementation of Teaching Learning Methods	Course matter or notes of the topics, which are taught to the students, were sent on what's App to the students of science and social science faculty by the concerning teachers.
Preliminary examinations	science and social science faculty conducted preliminary examination of respective subject
Admission committee of college for 2024-2025	<ul style="list-style-type: none"> <li>It was decided that meeting all HOD'S will be conducted in</li> </ul>

	<p>the 1st week of June 2024 to plan out admission process of the Institution. • It was decided that Prospectus of the college should be revised with new changes as per need before June 2024. • All HOD'S should be well aware of new changes in Syllabus as per NEP 2020</p>
<p>Stock Balance and New Purchase for 2024-2025</p>	<p>• All the old stock balance should be reported and new list of requirement should be reported • New requirement should be in accordance with NEP 2020 syllabi</p>

**13. Whether the AQAR was placed before statutory body?** **Yes**

- Name of the statutory body

Name	Date of meeting(s)
College Development Committee	16/12/2024

**14. Whether institutional data submitted to AISHE**

## Part A

### Data of the Institution

<b>1.Name of the Institution</b>	Sevadal Shikshan Sanstha's Sevadal Mahila Mahavidyalaya
• Name of the Head of the institution	Prof. Mrs Nirupama S Dhoble
• Designation	Principal
• Does the institution function from its own campus?	Yes
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<b>2.Institutional status</b>	
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• Mobile	9372727927				
• IQAC e-mail address	profashishlambat@gmail.com				
• Alternate e-mail address	lambatashish@gmail.com				
<b>3.Website address (Web link of the AQAR (Previous Academic Year))</b>	<a href="https://www.sevadalmahilamahavidyalaya.ac.in/pages/aqar">https://www.sevadalmahilamahavidyalaya.ac.in/pages/aqar</a>				
<b>4.Whether Academic Calendar prepared during the year?</b>	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://www.sevadalmahilamahavidyalaya.ac.in/skins/2022/pdf/Academic%20Calendar%202023-24.PDF">https://www.sevadalmahilamahavidyalaya.ac.in/skins/2022/pdf/Academic%20Calendar%202023-24.PDF</a>				
<b>5.Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B++	80.10	2004	08/01/2004	07/01/2009
Cycle 2	A	3.01	2009	08/01/2009	07/01/2014
Cycle 3	A	3.10	2016	05/11/2016	04/11/2021
Cycle 4	A	3.14	2023	11/04/2023	10/04/2028
<b>6.Date of Establishment of IQAC</b>			05/08/2004		
<b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>					
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Admission committee of college	<ul style="list-style-type: none"> <li>It was decided that meeting</li> </ul>

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• Name of the statutory body					
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Year	Date of Submission				
2022-2023	26/02/2024				
<b>15.Multidisciplinary / interdisciplinary</b>					
<p>SEVADAL MAHILA MAHAVIDYALAYA in Nagpur offers a comprehensive multidisciplinary curriculum developed in alignment with NEP-2020, under the auspices of affiliating University Rashtrasant Tukadoji Maharaj Nagpur University in Post Graduate Curriculum. This Under Graduate curriculum is still in CBCS system. The curriculum aims to provide students with extensive knowledge across various allied fields in addition to their primary subjects. The Institute incorporates Humanities, Science, and Home Science as essential components. Students are also encouraged to participate in initiatives such as distributing essential items to orphanages and senior care facilities,</p>					

organizing blood donation drives, and educating women about health and hygiene. According to the current curriculum framework, students enrol in the first year of B.Sc, B.A, and B.HSci programs and complete their studies by the end of the third year, while M.Sc students also begin in the first year and finish their courses at the conclusion of the second year. Additionally, the institute features a research cell known as Research/IPR and Entrepreneurship, where students from B.Sc, B.A, B.HSci, and Ph.D. programs collaborate under faculty supervision to develop models and address significant societal challenges. Some of this work has been submitted for patent applications. Every year, the Institute hosts numerous interdisciplinary international conferences aimed at fostering the integration of various fields, which facilitates the sharing of research ideas and knowledge on subjects that intersect across domains, in collaboration with certain colleges and NGOs, such as the V M S Research Foundation in Nagpur. Among these conferences are the ICSTS-23 held in Hanoi, Vietnam and the ICSTS-23 taking place in Lucerne, Switzerland.

#### **16.Academic bank of credits (ABC):**

The Academic Bank of Credits (ABC) is a ground-breaking digital initiative created by the University Grants Commission (UGC) with the goal of revolutionizing education. ABC preserves students' academic histories as a digital archive by keeping copious records of credits earned. Students can transfer between schools with simplicity and unprecedented flexibility thanks to this state-of-the-art technology which is applicable to Post Graduate Courses only in Rashtrasant Tukadoji Maharaj Nagpur University. ABC serves as a secure database, much like the National Academic Depository of the Ministry of Electronics and Information Technology. Each student receives a unique ABC ID that gives them access to a dashboard tailored to them. People can request transfers, monitor their credit accumulation, and check their credit history with the utmost convenience. During the 2023-24 academic year, the college successfully adopted Academic Bank Credit in P G Courses.

#### **17.Skill development:**

In response to shifting demands, the college has consistently provided chances for students to advance their skill sets. Moreover, joining the University the National Education Policy (NEP) 2020 is being implemented by Rashtrasant Tukadoji Maharaj Nagpur University (RTMNU) in a number of ways, one of which is the establishment of skill courses: RTMNU has worked with private

skill providers and implemented skill courses. Centres for Entrepreneurship and Skill Development: RTMNU is setting up 37 centres for entrepreneurship and skill development. Vocational Skills Course: In accordance with their major of choice, students must finish a Vocational Skills Course. By finishing online courses offered by SWAYAM/NPTEL, students can also receive credit for this course. The college has initiated skill oriented B.Voc. Programme in Medical Laboratory and Molecular Diagnostic Technology as well as Industrial Waste Treatment Technology. It has also started UGC sponsored Community College Diploma and Advanced Diploma Course in Fashion Designing. Apart from this, Certificate Course in Communicative English has been initiated. To shape the students as ambassadors of community welfare, the college undertake various extension programs under NSS.

#### **18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

The college is affiliated with Rashtrasant Tukadoji Maharaj Nagpur University, located in Nagpur. The curriculum adheres to the guidelines and regulations set by the Government of Maharashtra and Rashtrasant Tukadoji Maharaj Nagpur University. The college does not have the authority to modify the syllabus, but some faculty members serve as Chairpersons or Members of the Board of Studies and Sub-Committees in their respective disciplines, representing the institution and engaging in curriculum development at the University level. The concerned Board of Studies at the University updates and revises the existing curriculum for each subject whenever necessary. The NEP 2020 is being implemented at the Post-Graduate level for the courses in Chemistry, Environmental Science, Zoology, Microbiology, and Botany starting from the 2023-24 session. It can be stated that RTMNU is actively pursuing the suggestions outlined in the NEP regarding an interdisciplinary approach to academic programs for the UG level from the 2024-25 session. The college provides undergraduate courses in English, English Literature, Marathi, Marathi Literature, and Hindi. To foster and incorporate the local language, art, and culture, the college frequently holds seminars, workshops, group discussions, as well as intercollegiate classical singing and debate competitions. Moreover, subjects such as English Literature, Marathi Literature, Sociology, and Music impart cultural values rooted in Indian traditions. Regardless of their linguistic backgrounds, the faculty members utilize local languages during the teaching and mentoring processes.

#### **19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

OBE is an educational approach and a learning philosophy, focusing and organizing the entire academic programs (curriculum) and instructional efforts around clearly defined 'outcomes' we want all students to demonstrate when they complete the program. The college provides 3 undergraduate programs, 3 postgraduate programs, 3 doctoral programs, and 2 Bachelor of Vocation programs within the Science and Social Science faculties. All these programs are designed with an outcomes-based education framework, featuring well-defined Programme Outcomes (POs), Program Specific Outcomes (PSOs), and Course Outcomes (COs). The college employs a diverse range of teaching and learning methods, including lectures, seminars, practical sessions, workshops, dissertations/projects, and fieldwork.

#### **20.Distance education/online education:**

Sevadal Mahila Mahavidyalaya, Nagpur has got an approval from Indira Gandhi National Open University (IGNOU) to start Regular Study Centre from the Session 2017-18. Minimum 100 students can enroll in this centre. The admissions are done twice in a year, once in June & other in December and all the admissions are "Online" through IGNOU website [www.ignou.ac.in](http://www.ignou.ac.in). The Study Centre Code is 36057. Programmes activated through this study centre are: 1) BA (Bachelor Degree Programme) 2) CFN (Certificate in Food and Nutrition) 3) CPAHM (Certificate in Performing Arts-Hindustani Music) The college has also acquired essential hardware to provide classrooms and laboratories with ICT resources. Desktop computers, laptops, and LCD projectors have been purchased. Faculty utilizes ICT for instruction, e-learning platforms, and NPTEL resources. The library offers access to educational CDs, e-books, and e-journals. Currently, educators utilize different platforms such as Google Classroom, Google Meet, and Zoom for instructional purposes. To stay updated on the latest advancements in these teaching and learning tools, faculty members are motivated to engage in National and International conferences, seminars, workshops, training programs, and refresher/orientation courses. It has been noted that platforms such as Google Classroom are highly beneficial for both teachers and students in the educational process. Teachers can upload their lectures as videos for students on this platform. Students are able to submit their assignments through Google Classroom, making it simple for teachers to evaluate the work submitted. Platforms like Google Forms are extremely helpful for teachers to administer online exams for students. This tool is very effective in generating the results sheet for the students. The following methods are adopted by using ICT tools to enhance quality

education. Students' Seminars Webinars e-Audio Books Online Courses Case Study Event Analysis Situation Analysis P. P. T. Bank Video Bank Mobile Learning Platforms Screening of Motivational Videos and Films Skill Based Projects Poster Presentation. Excursion and Educational Tours. Use of Audio-Visual Aids, Charts, and Models. Lecture Capturing Methods. Google Class Room The college library as knowledge Resource Centre, which is well equipped with ICT tools, internet facilities, and virtual classroom. The learners update the knowledge on watching informative and training programmes

## Extended Profile

### 1.Programme

1.1 Number of courses offered by the institution across all programs during the year	<b>38</b>
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File Description	Documents
Data Template	<a href="#">View File</a>

### 2.Student

2.1 Number of students during the year	<b>913</b>
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File Description	Documents
Data Template	<a href="#">View File</a>

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	<b>472</b>
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File Description	Documents
Data Template	<a href="#">View File</a>

2.3 Number of outgoing/ final year students during the year	<b>182</b>
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File Description	Documents
Data Template	<a href="#">View File</a>

**3.Academic**

3.1 38

Number of full time teachers during the year

File Description	Documents
Data Template	<a href="#">View File</a>

3.2 53

Number of Sanctioned posts during the year

File Description	Documents
Data Template	<a href="#">View File</a>

**4.Institution**

4.1 38

Total number of Classrooms and Seminar halls

4.2 6.67890

Total expenditure excluding salary during the year (INR in lakhs)

4.3 99

Total number of computers on campus for academic purposes

**Part B****CURRICULAR ASPECTS****1.1 - Curricular Planning and Implementation**

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Affiliating University Rashtrasant Tukadoji Maharaj Nagpur University, prepare syllabus and is thoroughly adhered to and is systematically executed to maximize its effectiveness. It is noteworthy that faculty members maintain a wide perspective in teaching and do not only rely on lectures but also incorporate



presentations, assignments, workshops, seminars, and even industrial visits into their lecture schedules. Each faculty member has a syllabus for the university which is distributed at the onset of classes to the respective students, this is however a monthly teaching plan. The sheets for monitoring also record lectures given and compare them to lectures which were intended to be given for the particular month. Should there be any circumstances, in which the above mentioned has not been successful, permission from the Principal is sought and extra classes are held to bridge the gap. The college has a reasonable amount of provision in terms of books, journals and teaching aids necessary for effective curriculum implementation. Every year, an academic calendar is prepared and disseminated with respect to the dates of commencement of admissions and end of semesters, exam, sports and other relevant co-curricular events. CIE includes assessment of students' performance during the course of the academic calendar.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://sevadalmahilamahavidyalaya.ac.in/skins/2022/pdf/WEB%20LINK%20OF%20THE%20SYLLABUS%20OF%20VARIOUS%20PROGRAMME.pdf">https://sevadalmahilamahavidyalaya.ac.in/skins/2022/pdf/WEB%20LINK%20OF%20THE%20SYLLABUS%20OF%20VARIOUS%20PROGRAMME.pdf</a>

#### 1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college follows a structured academic calendar to ensure the smooth and timely execution of all academic and co-curricular activities, including continuous internal evaluation (CIE). This calendar is meticulously prepared at the beginning of each academic session and is shared with all stakeholders, including students, faculty, and administrative staff. It outlines the schedule for admissions, examinations, holidays, cultural events, and sports activities, ensuring a balanced and organized academic environment.

The Continuous Internal Evaluation (CIE) system is an integral part of the institution's teaching and learning process, allowing for a holistic assessment of students throughout the year. Various assessment methods, such as subject awareness tests, preliminary examinations, assignments, and practical evaluations, are conducted at regular intervals as per the academic calendar.



Remedial classes are arranged for slow learners, while additional tests are administered to monitor student progress.

The results of internal evaluations are analysed within departments, and students' performance is tracked to identify areas for improvement. The timely and systematic execution of CIE, in alignment with the academic calendar, ensures that the institution maintains a robust mechanism for monitoring student learning and enhancing overall academic standards.

File Description	Documents
Upload relevant supporting documents	<a href="#">View File</a>
Link for Additional information	<a href="https://www.sevadalmahilamahavidyalaya.ac.in/skins/2022/pdf/Academic%20Calendar%202023-24.PDF">https://www.sevadalmahilamahavidyalaya.ac.in/skins/2022/pdf/Academic%20Calendar%202023-24.PDF</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

**A. All of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## **1.2 - Academic Flexibility**

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

**01**

File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

### 1.2.2 - Number of Add on /Certificate programs offered during the year

#### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

27

File Description	Documents
Any additional information	<a href="#">View File</a>
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

622

#### 1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

622

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

### 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

**Institution plays a crucial role in integrating crosscutting**

issues such as professional ethics, gender, human values, environment and sustainability into the curriculum. This integration is vital for nurturing holistic development in students, enabling them to be socially responsible and environmentally conscious professionals.

Professional ethics are embedded in the curriculum to guide students in understanding the moral responsibilities they will face in their careers. By incorporating case studies, ethical dilemmas and role-playing exercises, students are encouraged to think critically about their decisions and actions in the professional world.

Gender equality is another important focus, with discussions and modules on gender sensitivity, diversity, and inclusivity. This encourages respect for all genders and promotes an equitable society.

Human values such as empathy, compassion, and respect are instilled through community engagement programs, discussions on social justice, and interactive classroom sessions, helping students become more compassionate professionals and citizens.

Incorporating environmental education and sustainability into the curriculum helps students recognize the importance of protecting natural resources and promoting sustainable practices. This awareness is essential in developing solutions to global environmental challenges.

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	<a href="#">View File</a>

**1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year**

7

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<a href="#">View File</a>
MoU's with relevant organizations for these courses, if any	<a href="#">View File</a>
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

126

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

### 1.4 - Feedback System

<b>1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni</b>	<b>A. All of the above</b>
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File Description	Documents
URL for stakeholder feedback report	<a href="#">View File</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	<a href="#">View File</a>
Any additional information(Upload)	<a href="#">View File</a>

**1.4.2 - Feedback process of the Institution may be classified as follows**

**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="https://sevadalmahilamahavidyalaya.ac.in/app_sevadal/assets/images/aqar_2024/file-1733135869.pdf">https://sevadalmahilamahavidyalaya.ac.in/app_sevadal/assets/images/aqar_2024/file-1733135869.pdf</a>

**TEACHING-LEARNING AND EVALUATION**

**2.1 - Student Enrollment and Profile**

**2.1.1 - Enrolment Number Number of students admitted during the year**

**2.1.1.1 - Number of sanctioned seats during the year**

**2160**

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**

**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

**756**

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution assesses the learning levels of the students through the following initiative:

1. Proposed teaching plan has been conveyed to the students at the beginning of the session.
2. Academic calendar is prepared for the respective academic session and informed to the students and it is strictly implemented.
3. Subject awareness test is conducted at the beginning of the academic session, this helps to identify weak/slow learner students. Special attentions are given to such students. Remedial coaching is given to slow learners and academically weak students.
4. The students are encouraged to concern reference books and educational websites. Provision is made for extra reading materials and books. Assignments on preparation of charts, collection of data is given to advance learners.
5. Advance learners are encouraging to participate in group discussion/Seminar /Conference/Workshop organized by the college or other nearby college.
6. Resource person is invited to deliver guest lectures on the advanced topics to give exposure to the students regarding current issues and technology.
7. Student's progress is monitored through mentoring system. Advance learners are given an opportunity to join the add-on/skilled development program.
8. Preliminary examination of theory and practical has been conducted at the end of every semester, and performance of the students is monitored.
9. The Principal conduct review meetings department wise to give necessary feedback for the improvement of student's performance.

File Description	Documents
Link for additional Information	<a href="https://sevadalmahilamahavidyalaya.ac.in/app_sevadal/assets/images/aqar_2024/file-1734775047.pdf">https://sevadalmahilamahavidyalaya.ac.in/app_sevadal/assets/images/aqar_2024/file-1734775047.pdf</a>
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
913	38

File Description	Documents
Any additional information	<a href="#">View File</a>

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

**2.3.1 Student centric methods, such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:**

1. The entire academic process i.e. proposed teaching plan, action on teaching plan and transparent assessment is designed to be student centric. Based on the syllabus to be taught in a particular class different teaching methods are adopted viz. chalk and talk, group discussion, practical demonstration, seminars, power point presentation, etc.
2. Students are encouraged and motivated to prepare the study notes and Power point Presentation on specific topic.
3. Departments of Science, Home Science and Social Science invited eminent academicians and scientists to deliver lectures on allotted topics.
4. An experiential learning method includes educational, institutional and industrial visits.
5. Home Science students organize various skill developing activities and workshops such as fabric painting, making toys, artificial flowers, jute bags, mats and fancy cushions.
6. Participative learning methods include annual social gathering, Teachers Day function, various sports events,

student seminars, workshops, project assignment, poster presentation, excursions and educational tours.

7. Colleges arranges the educational visits for students to renowned institutes like NEERI, Meteorological Centre, Remote Sensing Centre, Water and Waste Water Treatment Plant, Wildlife Sanctuaries, Botanical Garden and Industries.
8. Problem solving methods are used to enhance learning experiences are home assignments, dissertations, quiz competitions, debate competitions, poster competitions, science exhibitions.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://sevadalmahilamahavidyalaya.ac.in/app_sevadal/assets/images/aqar_2024/file-1734777845.pdf">https://sevadalmahilamahavidyalaya.ac.in/app_sevadal/assets/images/aqar_2024/file-1734777845.pdf</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The faculty has started exploring the use of ICT in teaching. ICT tools provide clarity, precision and accuracy of the information processed. It brings global events to the classroom.

- Digital materials are made available to the students to supplement classroom teaching.
- The college has added necessary hardware to equip classrooms and laboratories with ICT facilities. Faculty members are using e-learning sites, NPTEL resources for their teaching purposes. Educational CDs, e-books and e-journals are available in the library.
- Now a day's Faculty members are using various platforms like Google classroom. Google Meet, Zoom, etc., for teaching purposes.
- College library is facilitated with the Wi-Fi connectivity along with updated computers with latest software for online learning.
- There is open access of Wi-Fi connectivity to all the students and the staff members of the college. All the departments of the college are provided with computers and other related accessories.
- For making better teaching and learning 29 overhead



projectors are installed in classrooms and laboratories.

Following methods are adopted by teachers with ICT tools to enhance quality education.

- Students Seminars with ppt.
- Webinars
- e-Audio Books
- P. P. T. Bank
- Video Bank
- Mobile Learning Platforms
- Poster Presentation.
- Use of Audio-Visual Aids, Charts, and Models.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="https://sevadalmahilamahavidyalaya.ac.in/app_sevadal/assets/images/agar_2024/file-1734779272.pdf">https://sevadalmahilamahavidyalaya.ac.in/app_sevadal/assets/images/agar_2024/file-1734779272.pdf</a>

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

38

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
mentor/mentee ratio	<a href="#">View File</a>

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

38

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

#### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

##### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

34

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<a href="#">View File</a>

#### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

##### 2.4.3.1 - Total experience of full-time teachers

30

File Description	Documents
Any additional information	<a href="#">View File</a>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

- Mechanism of internal assessments of the institute is transparent. The institute follows the pattern of the Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur, in terms of Internal Assessment. All the examination reforms framed by the University are strictly implemented by college viz. pattern of question papers, marking scheme, internal assessment, etc.
- College Examination Committee prepares the examination calendar at the beginning of session which includes the semester wise examination schedule of university as well as college.
- The college conducts the unit tests and preliminary examination to monitor the progress of students.
- Evaluated answer books are provided to students for observation and to lodge grievances if any. Doubts of the students are clarified and tips are given to them to improve the performance.
- It helps students to identify their strengths and weaknesses, and can work on problems areas.
- The evaluation of university practical examinations is strictly based upon the performance of the students such as timely submission of practical records and assignments, duly signed by Head of the Department, seminar script submission, above 75% attendance etc.
- The college Examination Committee invites examination related complaints and matter from the students. The committee acts abiding of the regulations and directives framed by the university.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://sevadalmahilamahavidyalaya.ac.in/app_sevadal/assets/images/agar_2024/file-1734774341.pdf">https://sevadalmahilamahavidyalaya.ac.in/app_sevadal/assets/images/agar_2024/file-1734774341.pdf</a>

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

- The institution has developed the mechanism of internal assessments related grievances is transparent. The examination related reforms framed by the affiliated University are strictly implemented by college like framework of question papers, unitization of marking scheme,

internal assessment, etc.

- The College Examination Committee prepares the examination calendar at the beginning of session.
- The college conducts the preliminary examination to monitor the progress of students. These exams are conducted in the presence of invigilators in the examination hall.
- Students are also intimated about the curriculum for the examination. After conducting written tests, the evaluated answer books are provided to students for observation and to lodge grievances if any. Doubts of the students are clarified and tips are given to them to improve the performance.
- The college Examination Committee invites examination related complaints and matter from the students. The committee acts abiding of the rules and directives framed by the university.
- The committee takes impartial initiatives for transparent justification on the grievances of the students. Every subject teacher carried out evaluation of answer sheets of theory, practical, Unit Test and declares results within stipulated time.
- The result is discussed in the meeting. The suggestions are given to teacher by the Principal to take necessary steps to improve the results.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://sevadalmahilamahavidyalaya.ac.in/app_sevadal/assets/images/aqar_2024/file-1734774341.pdf">https://sevadalmahilamahavidyalaya.ac.in/app_sevadal/assets/images/aqar_2024/file-1734774341.pdf</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The institution has clearly stated learning outcomes of all the Programme and all the Courses offered by the institution. The following mechanism is followed by the institution to communicate the learning outcomes to the teachers and students.

- Hard Copy of syllabus are provided to the students in the

form of teaching plan in the beginning of the semester.

- Soft Copy of Curriculum and Learning Outcomes of Programme and Courses are also uploaded on the website of the college for reference.
  - The importance of the learning outcomes has been communicated to the teachers in the department meetings in the starting of the semesters.
  - At the beginning of a course along with the syllabus, students are made aware of the outcome of the course by the respective course teachers.
  - The Course Outcomes are communicated to the students by the respective faculty. In addition to this the course outcomes of all subjects, Lesson plan of a course contains regarding COs and each class is marked according to the COs.
  - Course outcomes of the certificate/ diploma and advance diploma courses are published on the notice boards and college website for the stakeholders of the institution.
- Through the seminars and group discussions, the thinking ability of the students is also assessed and the skills and knowledge is tested.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://sevadalmahilamahavidyalaya.ac.in/app_sevadal/assets/images/agar_2024/file-1734786172.pdf">https://sevadalmahilamahavidyalaya.ac.in/app_sevadal/assets/images/agar_2024/file-1734786172.pdf</a>
Upload COs for all courses (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

- College examination committee as well as all the UG and PG departments assess Program outcomes and course specific outcomes of the students.
- Being a constituent college of Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur, the students of Sevadal Mahila Mahavidyalaya are required to conduct the examinations as per the semester and annual pattern set by the university, through which the institution measures programme outcomes based on the course attainment level fixed by the programme.
- Subject and paper wise analysis of University examination

results shows the comparative performance of students in examination. These data helps in understanding the areas of academic weakness of students.

- Assessment of students is done on the basis of attendance during academic session, performance in class unit tests, preliminary examination which was conducted at the end of the semester, completion of assignments given, participation in co-curricular activities, group discussion, educational visits, seminars, quiz, etc.
- Unit tests and preliminary examinations as per the University pattern are conducted prior to University examination. Because of this practice, slow learners and advanced learners can be identified
- Through the seminars and group discussions, the thinking ability of the students is also assessed and the skills and knowledge is tested.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://sevadalmahilamahavidyalaya.ac.in/app_sevadal/assets/images/aqar_2024/file-1735296013.pdf">https://sevadalmahilamahavidyalaya.ac.in/app_sevadal/assets/images/aqar_2024/file-1735296013.pdf</a>

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

181

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	<a href="https://sevadalmahilamahavidyalaya.ac.in/app_sevadal/assets/images/aqar_2024/file-1734690988.pdf">https://sevadalmahilamahavidyalaya.ac.in/app_sevadal/assets/images/aqar_2024/file-1734690988.pdf</a>

<b>2.7 - Student Satisfaction Survey</b>	
<b>2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)</b>	
<a href="https://sevadalmahilamahavidyalaya.ac.in/app_sevadal/assets/images/aqar_2024/file-1734767684.pdf">https://sevadalmahilamahavidyalaya.ac.in/app_sevadal/assets/images/aqar_2024/file-1734767684.pdf</a>	
<b>RESEARCH, INNOVATIONS AND EXTENSION</b>	
<b>3.1 - Resource Mobilization for Research</b>	
<b>3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)</b>	
<b>3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)</b>	
0.00	
File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>
<b>3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year</b>	
<b>3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year</b>	
0	
File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

**3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year****3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year**

07

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

**3.2 - Research Publications and Awards****3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year****3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

44

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

**3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year****3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year**

20

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>



### 3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college conducts various extension activities to promote the holistic development of students, helping them face real-life challenges and enhancing their leadership, responsibility, empathy, and gender sensitization. These activities create awareness about societal issues and empower students to act as catalysts for positive social change.

Each year, the NSS unit, along with faculty members, actively participates in community-based programs. This year, the NSS unit participated in workshops on POCSO and POSH to raise awareness on child protection and sexual harassment prevention. They participated in the Meri Mati, Mera Desh campaign, a Tree Plantation Rally, and the Viro ko Naman program, honouring war heroes. Eco-friendly initiatives included a Ganesh Idols Immersion Campaign and Nirmalya Collection. The NSS also contributed to the Swachh Bharat Abhiyan at Gandhi Sagar Lake, Nagpur, and celebrated National Unity Day, conducted a National Integration Camp, and led voter awareness rallies.

Additionally, they visited old age homes, donated to orphanages, and held a seven-day special camp at Ashokvan, Rui, focusing on social awareness, women's empowerment, mental and physical well-being, and environmental conservation. The college also promotes ethics and values through activities like the Mahatma Gandhi Vichar Sanskar Pariksha, Wildlife week celebration and various programmes on many Environmental problems.

File Description	Documents
Paste link for additional information	<a href="https://sevadalmahilamahavidyalaya.ac.in/app_sevadal/assets/images/aqar_2024/file-1733217669.pdf">https://sevadalmahilamahavidyalaya.ac.in/app_sevadal/assets/images/aqar_2024/file-1733217669.pdf</a>
Upload any additional information	<a href="#">View File</a>

**3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**

**3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year**

04

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of awards for extension activities in last 5 year(Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>

**3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

26

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<a href="#">View File</a>

**3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year**

**3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

1083

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

<b>3.4 - Collaboration</b>	
<b>3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year</b>	
100	
File Description	Documents
e-copies of linkage related Document	<a href="#">View File</a>
Details of linkages with institutions/industries for internship (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
<b>3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year</b>	
<b>3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year</b>	
10	
File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>
<b>INFRASTRUCTURE AND LEARNING RESOURCES</b>	
<b>4.1 - Physical Facilities</b>	
4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.	
<p>1. The institutional premise is spread over the land of 8296 sq.mt. The total built-up area of the institution is 5143.64 sq. mt. provides adequate infrastructural facilities for academic, administrative and examination related activity.</p> <p>1. At present there are 12 classrooms and 24 laboratories.</p>	

Independent, well-equipped laboratories are provided for each UG and PG practical subjects. All class rooms and some of the laboratories are equipped with LCD projector.

2. Department of Microbiology and Zoology have distinctive research facilities including central instrumentation with high end research equipment.
1. The institution has central library and departmental libraries. Total area of the Central Library is 191.69 sq. mt. with seating capacity of 60 students. It is equipped with facilities like computer with net connectivity and reprography. There is a provision of bar coding of books, Online Public Access Catalogue, access to e-journals and online database and N-LIST INFLIBNET (6000 e-journals and e-books) facility. The Central Library has 13761textbooks, 375reference books, 13journals and 102CDs.

#### ICT facilities:

1. There are 99 desktop computers and 27 laptops in the institution, with Wi fi internet connectivity in all the departments.
1. Other teaching-learning facility includes computer laboratory, computer-internet zone for students in library and language laboratory.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://sevadalmahilamahavidyalaya.ac.in/app_sevadal/assets/images/aqar_2024/file-1734081505.pdf">https://sevadalmahilamahavidyalaya.ac.in/app_sevadal/assets/images/aqar_2024/file-1734081505.pdf</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

1. The college is providing facilities for recreation. The college has an Auditorium of built-up area 337.67 sq. mts. It having spectator capacity about 350, equipped with changing room facility of area 34.41 sq. mts., for the cultural activities of students. This auditorium is also used to conduct the activity like seminar, conference,

workshops, guest lectures, exhibition, and other social functions. The auditorium is equipped with sound system and overhead projector with screen.

1. The college has another auditorium well equipped with sound system and overhead projector with screen. It has the capacity of about 100, having built up area 102.31 sq. mts. It is used for practicing the cultural activity by the students. This hall is also used to host meetings, student's seminars, debate and elocution competition.
2. The College has created an indoor sports facility having area 65.11 sq. mts. There is a facility to play table tennis, Chess and Carom.

1. The College has created advanced gymnasium, which is equipment like multi-station unit, Treadmill, weight lifting bars etc. This facility is open for all the students and staff.
2. Kabaddi Grounds are available for playing Kabaddi, for the students.
3. The college has constructed a basketball court for all the students and staff.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://sevadalmahilamahavidyalaya.ac.in/app_sevadal/assets/images/aqar_2024/file-1734082198.pdf">https://sevadalmahilamahavidyalaya.ac.in/app_sevadal/assets/images/aqar_2024/file-1734082198.pdf</a>

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

27

##### 4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

27

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://sevadalmahilamahavidyalaya.ac.in/app_sevadal/assets/images/agar_2024/file-1734346466.pdf">https://sevadalmahilamahavidyalaya.ac.in/app_sevadal/assets/images/agar_2024/file-1734346466.pdf</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

**6.67890 Lakhs**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

#### 4.2 - Library as a Learning Resource

##### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

1. Central Library is automated using an integrated library management system. The library has management software 'Lib-man', it's a cloud-based software.
2. The various housekeeping activities of the library such as data entry, issue and return, and renewal of books, member logins, etc are done through the software. The Books are classified according to Dewey's decimal classification.
3. OPAC (Online public access catalog) service is also provided on mobile through the Google play store app, where the users can search the collection of books by title, author, publisher, etc.
4. The books are being bar-coded and the issue returns of the

book are done through barcode.

5. The library is having access to e-resources of n-list which is a part of e-shodhsindhu consortium of INFLIBNET, where the users are given awareness and made to access browse and download e-books, e-journals, databases, etc.
6. We have created user ID and Passwords through n-list for every individual user for accessing this facility.
7. The Central Library provides online newspaper clipping service through college website for users. The Library is provided with a Wi-fi facility and user attendance is done through web OPAC AAP.i.e. MOPAC, Google play store app.
8. The Central Library has 13761textbooks, 375reference books, 20journals and 102CDs.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	<a href="https://www.sevadalmahilamahavidyalaya.ac.in/pages/information_resource">https://www.sevadalmahilamahavidyalaya.ac.in/pages/information_resource</a>

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

1.558168

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

60

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	<a href="#">View File</a>

#### 4.3 - IT Infrastructure

##### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

##### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

1. There are different digital technological facilities available in the college. For making better teaching and learning 29overhead projectors are installed at various points [twelve (12) smart classrooms, thirteen (13) UG & PG laboratories, one(01) Seminar Halls and one (01) Principal's office].
2. English Language Lab and Computer Lab are laced with modern IT amenities.
3. College library is facilitated with the Wi-Fi connectivity along with updated computers with latest software for online learning.
4. All teaching staff members use the ICT in the classrooms and laboratories, whenever needed.
5. Most of the official work is being done with the help of ICT.
6. There are 99 computers laced with wi-fi facility are pressed into student's service.
7. For the ease of maintaining accounts and finance, the



suitable software from Master Soft, ERP Solutions Pvt. Ltd has been made part of day-to-day functioning. Further it is updated from time to time.

8. Internet connectivity has been made strong to boost speed of work.
9. A Library Management Software is installed in the library to keep track of the books and journals. All the books and referential materials could be accessed online.
10. Every year college outsource Annual Maintenance Contract service to the third-party vendor i.e. V-SAK TECHNOLOGIES.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://sevadalmahilamahavidyalaya.ac.in/app_sevadal/assets/images/agar_2024/file-1734501354.pdf">https://sevadalmahilamahavidyalaya.ac.in/app_sevadal/assets/images/agar_2024/file-1734501354.pdf</a>

#### 4.3.2 - Number of Computers

99

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Student – computer ratio	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	<a href="#">View File</a>
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

13.78149

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Audited statements of accounts.	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

1. A provision is made in financial budget for the maintenance of laboratory, library, sports complex, computers, classrooms etc.
  2. Day-to-Day cleaning is carried out by outsources.
1. The maintenance of laboratory equipment's, repairs, etc. is executed by concerning Head of the Department using budget allocated to the department.
  2. For maintenance of computers and networking facility, annual maintenance contract is followed as accordingly budget allocation is made.
  3. Management of Sevadal Education Society undertakes the construction and repair of major infrastructure.
  4. The college maintained the infrastructure like repair of electric fitting, water coolers, drainage, pipelines and maintenance of playground, garden and surrounding.
  5. The teaching and non-teaching staff of the respective departments takes due care of the instruments and equipments. Calibration of some minor instruments is also done by competent staff. If required assistance from outside experts is taken.
  6. For the maintenance of computers and internet facility, the college outsource AnnualMaintenance Contract service to the third-party vendor i.e. V-SAK TECHNOLOGIES.
  7. Most of the equipments are with built-in voltage stabilizers. In some cases, voltage stabilizers are procured.

UPS / Stabilizers are available for computer to take care of data loss during power failure in voltage fluctuation.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://sevadalmahilamahavidyalaya.ac.in/app_sevadal/assets/images/agar_2024/file-1735033074.pdf">https://sevadalmahilamahavidyalaya.ac.in/app_sevadal/assets/images/agar_2024/file-1735033074.pdf</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

379

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

#### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

##### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

19

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

**A. All of the above**

File Description	Documents
Link to institutional website	<a href="https://sevadalmahilamahavidyalaya.ac.in/app_sevadal/assets/images/aqar_2024/file-1734084426.pdf">https://sevadalmahilamahavidyalaya.ac.in/app_sevadal/assets/images/aqar_2024/file-1734084426.pdf</a>
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

**95**

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

**95**

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

<p><b>5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees</b></p>	<p><b>A. All of the above</b></p>
--	-----------------------------------

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	<b>No File Uploaded</b>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

17

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

37

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**

**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

03

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

06

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

Sevadal Mahila Mahavidyalaya believes in student centric approach. It not only focuses on teaching-learning methods but also emphasizes on students' representation and engagement in various co-curricular and extracurricular activities. Administrative portfolios are formed in keeping eye on overall development of the students. Students' participation in IQAC plays an important role. Student council is a representation of all the student's representative from each class. Class topper is the class representative. Secretary of the students' council is elected by these class representatives. This council plays an important role in organizing events like Teachers' Day function, Annual Cultural Event and various competitions for the students. Their participation in all these events is remarkable as they play key role by compering and expressing vote of thanks in the events like guest lectures, workshops, seminars organized by the college. Electoral literacy club is also one of the bodies that has student's representation. Campus ambassador, Chairman and Vice-chairman of the club are nominated from the students. In the session 2023-2024 Electoral literacy club organized various voting awareness activities under the MoU with Nagpur District Election Commission office. Student's Grievances Committee and Internal Complaint Committee also have student's representation which look after the students grievances.

File Description	Documents
Paste link for additional information	<a href="https://sevadalmahilamahavidyalaya.ac.in/app_sevadal/assets/images/agar_2024/file-1733386723.pdf">https://sevadalmahilamahavidyalaya.ac.in/app_sevadal/assets/images/agar_2024/file-1733386723.pdf</a>
Upload any additional information	No File Uploaded

**5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**

**5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

1025

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

#### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Sevadal Mahila Mahavidyalaya Alumni Foundation, Nagpur is a duly registered under the Society Registration Act, 1860 (XXI of 1860) on 02/05/2019. The main objective of the association is to promote interaction amongst the members and to serve as a link between the members of the association and Institution and also to foster beneficial interaction between the alumni and present students. It also helps to mobilize and generate resources and funds through membership fees to carry out the activities in the best interest of Institution. In 2023-2024 following activities were organized by Alumni Association.

##### 1. Cancer Awareness Programme : 12/09/2023

Special Lecture on "Health, Hygiene and Cancer Awareness" by Dr Rekha Sapkal, Ex-Professor and Head, Govt College Akola was organized.

##### 2. Sickling Screening Camp: 16/10/2023

A Sickling Screening camp was organized for the students in collaboration with IGGMC Nagpur.

##### 3. Guest lecture on AIDS: 7/12/2023

On the eve of AIDS day, a lecture on AIDS awareness delivered by Dr. Seema Nimbarte was organized.

##### 4. Guest Lecture on Womens Health: - 10/04/2024



On the eve of World Health Day, a special lecture on "Women Health Awareness" by Dr. Anuradha Ridhorkar, a renowned Gynaecologist, Nagpur was organized.

File Description	Documents
Paste link for additional information	<a href="https://sevadalmahilamahavidyalaya.ac.in/app_sevadal/assets/images/agar_2024/file-1734086696.pdf">https://sevadalmahilamahavidyalaya.ac.in/app_sevadal/assets/images/agar_2024/file-1734086696.pdf</a>
Upload any additional information	<a href="#">View File</a>

**5.4.2 - Alumni contribution during the year (INR in Lakhs)**

**E. <1Lakhs**

File Description	Documents
Upload any additional information	<a href="#">View File</a>

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The governance and leadership are in accordance with vision and mission of the institution and it is visible in various institutional practices such as decentralization and active participation in the institutional governance.

**Vision:** The women students through learners can contribute a lot towards National development, which shall finally lead us towards the balance between not only body and spirit but also in the intellect and emotion.

**Mission:** To serve selflessly towards the cause of human excellence in character building, personality development and empowerment of women through knowledge and higher education.

College is governed by the Sevadal Education Society. College Development Committee (CDC) works as the bridge between management and college for planning and development. The Principal is the academic and administrative head of the institution. He is responsible for the execution of all programmes with the support and participation of staff.

IQAC provides facilitative and participative voluntary system for the sustenance of quality and enhancement measures. It prepares the plan for all the educational, developmental and purchase related activities. The institution has well defined decentralized organizational structure to coordinate the academic and administrative function.

The student's leadership is groomed through the Student Council which is formed every academic year.

File Description	Documents
Paste link for additional information	<a href="https://sevadalmahilamahavidyalaya.ac.in/app_sevadal/assets/images/agar_2024/file-1734069086.pdf">https://sevadalmahilamahavidyalaya.ac.in/app_sevadal/assets/images/agar_2024/file-1734069086.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institution has well defined decentralized organizational structure to coordinate the academic and administrative function. The Principal and all the faculty members have freedom to work in the larger interest of the students. Faculty In-Charge for each faculty is appointed for effective planning, implementation and monitoring. All the Head of Departments are given freedom to look after academic programmes. All teachers take various curricular, co-curricular and extra-curricular responsibilities. The college has constituted various committees to carry on academic activities.

The college is committed to a culture of participative management. The IQAC meets periodically to discuss the policy and developmental plans and accordingly, it prepares the Annual Quality Assurance Report (AQAR).

The apex decision making body at the college level is the College Development Committee (CDC). It has representatives from teaching as well as non-teaching staff. All the issues regarding academic, administration and infrastructural development are discussed and approved by the CDC.

The student's leadership is groomed by selecting class representative from each class. All the class representatives are

the members of Students Council. They elect a University Representative. They are also the member of College Electoral Literacy Club. The elected class representatives work in coordination with cultural committee.

File Description	Documents
Paste link for additional information	<a href="https://sevadalmahilamahavidyalaya.ac.in/app_sevadal/assets/images/agar_2024/file-1734069345.pdf">https://sevadalmahilamahavidyalaya.ac.in/app_sevadal/assets/images/agar_2024/file-1734069345.pdf</a>
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

One of the objectives of the strategic plan is to empower the women through knowledge and skill development training programmes. In this Context Sevadal Mahila Mahavidyalaya has initiated skill training programme 'Sewing and Embroidery Training Centre for the rural women at Narsala Grampanchayat.

In session 2023-24, the admission process began on 15th December 2024. Ten students were admitted for the training in this center. The admission fees Rs. 100.00 was charged per student. The training commenced from from 1st Janduary 2024, for the period of 3 Months. The class timing was from 12 noon to 3.00 p.m. every day at college' second premises at Narlasa.

Mrs. Anita Bokade was appointed to train the student. Students were trained to develop creative style along with drafting, cutting and stitching of Kurta, Salwar, Saree Blouse, A-line frock, Petticoat, Chudedar and Shirt. Knowledge of various types of stitches in embroidery Lazy Daisy stitch, Chain stitch, Stem stitch, Satin stitch, Button Hole stitch, Bullion stitch, Herringbone stitch etc. was imparted.

After completion of three months course, Practical Examination was conducted and Certificate of training programme was distributed to them.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="https://sevadalmahilamahavidyalaya.ac.in/app_sevadal/assets/images/agar_2024/file-1733991341.pdf">https://sevadalmahilamahavidyalaya.ac.in/app_sevadal/assets/images/agar_2024/file-1733991341.pdf</a>
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Sevadal Education Society is the parent body of Sevadal Mahila Mahavidyalaya. The Principal of the college leads both the academic as well as the administrative sections. Faculty In-Charge for Science, Home Science and Social Science faculties and Head of the Departments are appointed to assist the Principal.

The college office mainly looks into the matters related with student admissions, collection of fees, scholarships, university related work and examinations. The office maintains the record and makes correspondence with Joint Directors' Office and University.

Various committees are formed for smooth functioning of administrative and academic work.

- Admission Committee
- College Examination Committee
- Purchase Committee
- Library Advisory Committee
- Student Attendance Monitoring Committee
- Research Coordination Committee
- Committee for Co-curricular and Cultural Activity
- Committee for Prevention of Sexual Harassment.
- Committee for Excursion and Tour
- Committee for Students Welfare and Grievances.
- Committee for Students Counselling and Placement
- Alumni and Parent-Teacher Association.

Teachers are recruited as per University and Maharashtra Government rules. Promotions of the teaching faculties are done on the basis of Academic Performance Indicator. Promotion of Non-teaching staff as per the rules and regulations of Government of

**Maharashtra are done.**

File Description	Documents
Paste link for additional information	<a href="https://sevadalmahilamahavidyalaya.ac.in/app_sevadal/assets/images/agar_2024/file-1733992711.pdf">https://sevadalmahilamahavidyalaya.ac.in/app_sevadal/assets/images/agar_2024/file-1733992711.pdf</a>
Link to Organogram of the Institution webpage	<a href="https://sevadalmahilamahavidyalaya.ac.in/app_sevadal/assets/images/agar_2024/file-1733992711.pdf">https://sevadalmahilamahavidyalaya.ac.in/app_sevadal/assets/images/agar_2024/file-1733992711.pdf</a>
Upload any additional information	<a href="#">View File</a>

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**

**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning) Document	<a href="#">View File</a>
Screen shots of user interfaces	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<a href="#">View File</a>

### **6.3 - Faculty Empowerment Strategies**

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution effectively implements the welfare schemes for the teaching and Nonteaching staff members. College makes arrangements for availing all the government schemes such as Gratuity, Pension, Commutation of Pension, Earned Leave encashment, Maternity Leave, Medical Facility, Leave on Overseas Project or Conference, Health Fund Scheme, Permission to attend FDP such as Orientation programmes and Refresher courses, short term courses, etc.

- The college has Employees Credit Co-operative Society which offers loans for various purposes. All the teaching and non-

teaching staff members are the member of the co-operative society. In 2023-24 ten members availed regular loan with total disbursement of Rs.4200000/- and twenty seven members are benefited of emergency loan of total Rs.1460000/-.

- Mrs. Savita Sewalkar (Rs.32000.00), Mr. Devesh Hatwar (Rs.118000.00) and Mr. Dilip Koche (Rs.38237.00 + Rs.40234.00) have availed the medical reimbursement facility.
- Two months' salary credit facility to teaching and non-teaching staff members provided by the Bank of Maharashtra.
- Canteen facility, Gymnasium, sports facilities are available in the campus for staff.

Total 9 staff members from Science, Home-Science and Arts faculties are promoted by due process of placement.

File Description	Documents
Paste link for additional information	<a href="https://sevadalmahilamahavidyalaya.ac.in/app_sevadal/assets/images/agar_2024/file-1734070065.pdf">https://sevadalmahilamahavidyalaya.ac.in/app_sevadal/assets/images/agar_2024/file-1734070065.pdf</a>
Upload any additional information	<a href="#">View File</a>

### 6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

#### 6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

Nil

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### 6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

#### 6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

15

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	<a href="#">View File</a>
Reports of Academic Staff College or similar centers	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

01

File Description	Documents
IQAC report summary	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

**6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff**

The college follows the UGC's Performance-Based Appraisal System (PBAS) as per the 2009 regulations, incorporating an Academic Performance Indicator (API) system. The API has three categories:

1. Category I: Teaching, learning, and evaluation activities (max. 125 points).

2. Category II: Co-curricular, extension, and professional development activities (max. 50 points).

3. Category III: Research and academic contributions (no maximum limit).

At the end of each academic year, teachers submit their PBAS-API scores with supporting documents to the IQAC, which scrutinizes and finalizes the scores. These are used during Career Advancement Scheme (CAS) validations. The teacher's diary, detailing all contributions, is assessed annually as part of the academic audit.

The review of a teacher's PBAS-API score serves to:

1. Highlight individual contributions to the department and college.

2. Provide details on teaching methods, aids, and the number of theory and practical sessions conducted.

3. Assess academic contributions through research publications, conference presentations, and projects.

The finalized API report is shared with the Principal/Management to decide on CAS promotion eligibility. Faculty are encouraged to attend training, workshops, and development programs to stay updated and enhance eligibility for promotions.

Additionally, non-teaching staff promotions are processed as per Government of Maharashtra rules.

File Description	Documents
Paste link for additional information	<a href="https://sevadalmahilamahavidyalaya.ac.in/app_sevadal/assets/images/agar_2024/file-1734070718.pdf">https://sevadalmahilamahavidyalaya.ac.in/app_sevadal/assets/images/agar_2024/file-1734070718.pdf</a>
Upload any additional information	<a href="#">View File</a>

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various



internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Sevadal Mahila Mahavidyalaya employs a budgetary control system to ensure the efficient use of financial resources. At the start of each academic session, the Principal prepares an annual budget for each department, considering their specific needs. This budget is reviewed and approved by the College Development Committee (CDC). It accounts for both recurring and non-recurring expenditures, based on the institution's income and available resources.

The college has a robust audit mechanism, comprising internal and external audits. Internal audits are conducted annually by Mr. Kiran Garve, Chartered Accountant, Nagpur, who assesses the effectiveness of the accounting system for receipts and vouchers. Departmental purchases follow a systematic process, with quotations invited and the purchase order awarded to the lowest bidder.

The disbursement of salary and non-salary grants is monitored by the office of the Joint Director of Higher Education, Nagpur Division. External audits are conducted by the Auditor and Accountant General of Maharashtra State. The last external audit was completed on April 4, 2012. This comprehensive system ensures financial accountability and transparency across all college operations.

File Description	Documents
Paste link for additional information	<a href="https://sevadalmahilamahavidyalaya.ac.in/app_sevadal/assets/images/aqar_2024/file-1734070812.pdf">https://sevadalmahilamahavidyalaya.ac.in/app_sevadal/assets/images/aqar_2024/file-1734070812.pdf</a>
Upload any additional information	<a href="#">View File</a>

#### **6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)**

##### **6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

Nil

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college follows a well-structured process for mobilizing funds and resources, involving various institutional committees, Department Heads and the Accounts Office. Specific guidelines have been established for fund usage.

The primary sources of funding for the college include:

- Fees collected from the students of both aided and self-financed streams.
- Project funds received from funding agencies such as, UGC.
- Contribution made by the alumni.
- Government Scholarships.
- Funds from Non-governmental bodies for extension activities

Each department follows a standardized procedure for material procurement:

- The Principal's office allocates a specific budget to each department for the academic session.
- Quotations are obtained from three different suppliers, firms, or dealers before placing an order.
- A comparative statement of the quotations is prepared as per format CS-1.9, and the order is placed with the lowest bidder.
- Compliance with the order is verified through a Delivery Memo provided by the supplier.
- After delivery, the supplied items are recorded in the Stock

**Book Register.**

• Departments submit a utilization statement for equipment, chemicals, glassware, and miscellaneous items using Proforma-Accounts-1 by February 28 each financial year.

Department, ensure that expenditures remain within the allocated budget.

File Description	Documents
Paste link for additional information	<a href="https://sevadalmaahilamahavidyalaya.ac.in/app_sevadal/assets/images/agar_2024/file-1734329923.pdf">https://sevadalmaahilamahavidyalaya.ac.in/app_sevadal/assets/images/agar_2024/file-1734329923.pdf</a>
Upload any additional information	<a href="#">View File</a>

**6.5 - Internal Quality Assurance System**

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC of Sevadal Mahila Mahavidyalaya, Nagpur, was established in 2004 as per the guidelines of NAAC. IQAC takes various initiatives for sustainable development of the college.

Following two Quality Initiatives Undertaken by IQAC:

1. Academic Audit through IQAC :

An academic audit, conducted through the Internal Quality Assurance Cell is a systematic evaluation of an institution's academic processes. This process involves teaching and learning methods, student engagement, research activities, resource allocation, and examination procedures.

The audit process involves:

- Verifying documents
- Recording comments in an audit report
- Communicating any lapses to the relevant faculty members

A comprehensive academic audit was conducted by Prof. Atul

Dnyaneshwar Bobdey, Head Dept. of Zoology, SSES Amt's Science College, Congress Nagar, Nagpur-12. The audit assessed teaching methodologies, student support, research output, and infrastructure.

#### 1. Use and enrichment of ICT infrastructure

The IQAC promotes the use of ICT tools in classrooms and laboratories to enhance teaching and learning. It recommends upgrading the institution's IT infrastructure with advanced tools, broadband connectivity, and Wi-Fi facilities. To facilitate effective teaching, projectors are installed in classrooms and labs. Additionally, social media platforms are utilized for educational communication with students and peers.

File Description	Documents
Paste link for additional information	<a href="https://sevadalmahilamahavidyalaya.ac.in/app_sevadal/assets/images/agar_2024/file-1734329234.pdf">https://sevadalmahilamahavidyalaya.ac.in/app_sevadal/assets/images/agar_2024/file-1734329234.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Internal Quality Assurance Cell plans teaching, learning and evaluation process. To improve quality, various strategies and mechanism for student centric learning are adopted.

#### 1. Periodic Academic Review Meetings:

The IQAC conducts regular meetings with departments, the Internal Examination Committee, Council of Heads, Principal, and College Development Committee throughout the academic year. These meetings ensure smooth execution of academic activities, including curriculum completion, unit tests, assignments, seminars, group discussions, quizzes, educational tours, and more. Heads of departments address academic and administrative issues and collaborate with IQAC for solutions. Teachers and students engage in discussions about curriculum updates, innovative teaching methods, and ICT integration. This periodic review process has fostered continuous improvement, ensuring the effective

implementation of teaching-learning strategies and enhancing the overall academic environment.

#### 1. Enhancement and Utilization of ICT Infrastructure:

The use of ICT tools has become integral of the teaching-learning process. IQAC encourages their adoption in academics and laboratories, preparing plans for ICT usage and enrichment in each department. It advises the administration to upgrade ICT infrastructure by acquiring advanced tools and enhancing broadband and Wi-Fi facilities. To ensure effective utilization, Feedback systems are implemented to review the effectiveness and reliability of ICT facilities.

File Description	Documents
Paste link for additional information	<a href="https://sevadalmahilamahavidyalaya.ac.in/app_sevadal/assets/images/aqar_2024/file-1734072725.pdf">https://sevadalmahilamahavidyalaya.ac.in/app_sevadal/assets/images/aqar_2024/file-1734072725.pdf</a>
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**B. Any 3 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	<a href="https://sevadalmahilamahavidyalaya.ac.in/app_sevadal/assets/images/aqar_2024/file-1734072308.pdf">https://sevadalmahilamahavidyalaya.ac.in/app_sevadal/assets/images/aqar_2024/file-1734072308.pdf</a>
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

#### 7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Institution regularly organizes special workshops, lectures to sensitize the young generation on Gender Discrimination. The main objectives of gender mainstreaming are equal career opportunities for men and women, Fair distribution of wages among women and men and equality with regard to political representation and participation. With the prevalence and gender discrimination and social norms and practices girls become exposed to the possibility of child marriage, teenage pregnancy, child domestic work, poor education and health sexual abuse, exploitation and violence. Many of these manifestations will not change unless girls are valued more. In view of Safety and security college has installed CCTV cameras to safe environment to the students and staff of the college. Institutions has conducted self-defense training for female students. Institutions can provide separate common rooms for female students. College also organized world AIDS day for protecting our college students from venereal diseases. ince college staff children are now grown ups, there is no necessity to have day care centres. However, provisions is there for future setting up of day care centres that may become a necessity for the children of the newly recruited young staff, CHBs and also for those of nonteaching staff of the college.

File Description	Documents
Annual gender sensitization action plan	<a href="https://sevadalmahilamahavidyalaya.ac.in/app_sevadal/assets/images/aqar_2024/file-1733391768.pdf">https://sevadalmahilamahavidyalaya.ac.in/app_sevadal/assets/images/aqar_2024/file-1733391768.pdf</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://sevadalmahilamahavidyalaya.ac.in/app_sevadal/assets/images/aqar_2024/file-1733558724.pdf">https://sevadalmahilamahavidyalaya.ac.in/app_sevadal/assets/images/aqar_2024/file-1733558724.pdf</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**A. 4 or All of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management**

**Solid Waste Management:** Solid waste generated at the college is collected and placed in designated dustbins for storage and transportation to Nagpur Municipal Corporation (NMC). Routine collection by NMC vehicles alleviates solid waste burden on campus. **Liquid waste Management:** Our institute is meticulously designed to support efficient water management. By integrating advanced water conservation methods, such as separating rooftop runoff for direct reuse and ensuring proper wastewater disposal, the college adopted a scientific and proactive approach to environmental stewardship. **Biomedical Waste:** Generally, Incineration is commonly employed for the treatment of BMW. The solid waste is burnt at a high temp in presence of oxygen. If the incineration burnt at a lower temp, the incineration is incomplete, the pathogens can survive. Due to insufficient temp in the process chamber, it may also produce harmful toxic compounds. Biodegradable waste undergoes vermicomposting,

transforming it into valuable manure, exemplifying "wealth from waste" and contributing to sustainability efforts by converting organic waste into usable compost. Few chemicals used in the laboratory are corrosive and hazardous. These are diluted with a sufficient quantity of water before being disposed through pipe lines. These waste management practices reflect a commitment to efficient waste disposal, promoting environmental sustainability.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	<a href="https://sevadalmahilamahavidyalaya.ac.in/app_sevadal/assets/images/agar_2024/file-1735378619.pdf">https://sevadalmahilamahavidyalaya.ac.in/app_sevadal/assets/images/agar_2024/file-1735378619.pdf</a>
Any other relevant information	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

**A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<b>No File Uploaded</b>

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

- 1. Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**
- 3. Pedestrian Friendly pathways**
- 4. Ban on use of Plastic**
- 5. landscaping with trees and plants**

**A. Any 4 or All of the above**



File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Any other relevant documents	<a href="#">View File</a>

### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

**A. Any 4 or all of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	<a href="#">View File</a>
Certificates of the awards received	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	<a href="#">View File</a>
Details of the Software procured for providing the assistance	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college promotes an environment for ethical, cultural and spiritual values among students and the staff. Commemorative days and various days are celebrated in the college in order to develop the religious feelings among the students and faculties. These activities are not only conducted for recreation and amusement but to generate the feeling of oneness and social harmony. The institution believes in equality and therefore students of all castes and religions are admitted in the college. The students also live with great harmony with one another and without discrimination. The institution has tolerance towards cultural, regional, linguistic, communal, socioeconomic and other diversities. The students and the staff jointly celebrate cultural and regional festivals like Teachers day, Plantation, Womens Day, Yoga Day. They also organize many motivational and personality development lectures of eminent guest speakers for the overall development of the students and to inculcate values in them so that they can become responsible citizen. Besides academic and cultural activities various sports activities are carried out for the physical development of the students. Thus the institute tries its best in order to provide an inclusive environment for everyone with tolerance and harmony towards cultural, Linguistic, communal, socioeconomic and other diversities.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution sensitizes the students and employees to the constitutional obligations about values, rights, duties and responsibilities and constantly works upon them to nurture them as better citizens of the country through various curricular and extracurricular activities. The college hoists flag during national festivals and invites eminent persons to inspire students and staff by telling them about the sacrifices done by the freedom fighters and teach them about the duties of a responsible citizen. The college has established a policy called code of conduct which the staff students and employees follow. The institution encourages the students to participate in sports and games and NSS. The institution takes pride in creating leadership qualities among the students by conducting student council elections every year. Staff members also participate in national celebrations like national days and take oaths for the cause of the nation. Various departments of the institution are involved in conducting several activities for inculcating values for being responsible citizens like conducting programmes on gender sensitization, environmental sustainability and extension programmes to make students a responsible citizen. To make them responsible towards the environment, wild life week and various environmental related programmes are celebrated in the college.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The**

**A. All of the above**

**Code of Conduct is displayed on the website  
There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff  
4. Annual awareness programmes on Code of Conduct are organized**

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

To imbibe, inculcate the national values in the students to foster sense of unity and patriotism among the young blood where are the citizens of future, and for reminding us of our shared history and values, such celebration helps students comprehend the values and principles their country stands on, fostering the sense of belonging and pride. To remember the glory of all the great leaders, these days are celebrated with patriotism in hearts. Enthusiastic preparations of Commemoration Day are done to pay tribute to national heroes who sacrificed their life for the nation. These days are celebrated on 15th August- Independence Day, 26th January- Republic Day and 2nd October- Mahatma Gandhi Jayanti 26th November- Sanvidhan Day, 14th April- Dr. Ambedkar Jayanti, every year, honoring the sacrifices of the nation's hero who gave their lives defending the nation and protecting its achievements. This day is an opportunity to appreciate the bravery and dedication shown by the martyrs in serving their country. Commemoration provides a view of the past that necessarily reflects the values of the present; whether memorializing individual lives, the power of rulers, or historical events, commemorative artifacts reflect and reveal the motivations of their creators.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### 1. Title of the Practice

Organ Donation, Blood Donation, Human Values, and Professional Ethics

### 2. Duration

2017, Yes, still continuing

### 3. Objectives

1. The main objective of our activity is to create awareness among students and common people about organ and body donation and motivate them to do so.

### 4. The Context

A single body donation can provide up to 20-40 organs and tissues for transplantation.

### 5. The Practice

Guest Lecture

Books distribution

Catalyst between Govt Medical College and Masses

### 6. Evidence of Success

- As attached in Report with Photo

## 7. Problems

- To convince them it becomes a much difficult task.
- Manpower is required to achieve the much awaited change of the mind set of the people.

## 1. Title of the Practice

Sewing and Embroidery Training Centre (For Village Women's)

## 2. Duration

2007, still continuing

## 3. Objectives

To actualize the concept of 'Women Empowerment'.

To provide stitching and embroidery education and train the rural women.

## 4. The Context

To develop their entrepreneurship skills. To make women self-reliant

## 5. The Practice

Every Saturday & Sunday Actual Practical at Site

## 6. Evidence of Success

- As attached in Report with Photo

## 7. Problems

- To convince them to come out of house and chores.

File Description	Documents
Best practices in the Institutional web site	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

In this Context Sevadal Mahila Mahavidyalaya, Nagpur provided skill training to rural women by running Sewing and Embroidery Training Centre for Women. The Sewing and Embroidery Training Centre was started at Village Panchgaon, District Nagpur, in the year of 2005-06 with the help of Lion's club, Nagpur Legend and Panchgaon Grampanchayat. After Completion of Nine years the Sewing and Embroidery training Centre of Panchgaon was shifted in Hostel premises of our college at Narsala, district Nagpur, with the help of Lions Club Nagpur South & Lions Club Nagpur New Diamond from the year 2014-15. From the year 2019, we have been conducting empowerment programs in skilful training to earn income for women & girls. We have been conducting three months skills training in sewing and embroidery courses for the 25 women in a batch which belongs to backward sections in Narsala, District Nagpur, through teaching classes. At the end of the training, the feedback form has been obtained from the students for evaluation of the course. The women were satisfied after the completion of the course. The course was successfully run by the Department of Textile And Clothing, Home Science faculty of Sevadal Mahila Mahavidyalaya, Nagpur.

File Description	Documents
Appropriate web in the Institutional website	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

#### 1. Focus on Skill Development -

The college will focus on skill development by providing training and conducting skill based programmes like food processing, digital marketing and for other soft skill development like organizing programmes, leadership quality enhancement and problem solving capacity building.

1. Enhancement of Extension Activities -

Extension activities like health check-up camp not only for students but also for parents, teaching and non-teaching staff will be organized.

1. Placement of students -

Major thrust area in the next academic year would be placement of students passing UG and PG so also for final year, second year students in various companies like TCS, Accenture and other local companies.

1. Strengthen Alumni Relation -

The college will strengthen alumni relations by inviting alumni for various programs/events or co-curricular activities programme and career guidance programmes.

1. Enhancement in teaching-learning resources -

The college will invest in teaching-learning resources, equipments and computers to enhance the quality of education.

1. Promotion and upgradation of organ donation programme.

More lectures for counselling would be organized by the faculty members for enhancing awareness in best practices like organ donation.

1. Sports -

- Construction of mini-Golf ground on the terrace and development of Basketball Ground synthetics.
- Development of playground in Narsala premises.